



# FOUR SEASONS HOTEL

*Shanghai*

Address: 500 Weihai Road, 200041 Shanghai, China  
TEL: 86 (21) 6256-8888 FAX: 86 (21) 6256-5678

## RISI Asian Pulp and Paper Outlook Conference June 8-10, 2009

Please complete this Reservation Form and send it to the Reservation Department via  
fax: 86-21-6287-1075 or email: [grace.shen@fourseasons.com](mailto:grace.shen@fourseasons.com)

Guest Name (Mr./Ms./Mrs) \_\_\_\_\_

Circle one

Last Name

First Name

Company \_\_\_\_\_

Job Title \_\_\_\_\_ Telephone \_\_\_\_\_

Country code/area code/number

Email \_\_\_\_\_ Fax \_\_\_\_\_

Country code/area code/number

ARRIVAL DATE \_\_\_\_\_ DEPARTURE DATE \_\_\_\_\_

### ROOM TYPE

### Conference Rate

Run of House Guest Room RMB1600for single/RMB1800 for double

Smoking / Non-smoking

- The above room rates are subject to service charge, currently 15%.
- Hotel check-in: 15:00/ Check-out: 12:00 Noon

Special Request \_\_\_\_\_

### OPTIONAL FLIGHT/TRANSFER

ARRIVAL FLIGHT INFO/TIME \_\_\_\_\_ DEPARTURE FLIGHT INFO/TIME \_\_\_\_\_

Please tick car type and encircle appropriate Airport.

Mercedes Benz E200: RMB 450 for Hong Qiao Airport & RMB 650 for Pudong Airport

Mercedes Benz S 320: RMB 650 for Hong Qiao Airport & RMB 1000 for Pudong Airport

Rate per car / 1 way. Max 2 persons per car (with luggage). Airport transfer may only be confirmed with flight details. Above rates are not inclusive of 15% service charge.

### GUARANTEE & CANCELLATION

- For booking to be considered confirmed, full stay should be guaranteed. Please fill in the Credit Card information required.
- Cancellation charges:
  - Full stay charge for any cancellation within 48 hours prior to arrival (local time).

VISA     Master Card     American Express     Diners Club     JCB

Credit Card Number \_\_\_\_\_ Expiry Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

### HOTEL USE ONLY

Confirmed    Cfmn No. \_\_\_\_\_     Not Confirmed

Acknowledged by \_\_\_\_\_ Date Confirmed \_\_\_\_\_